



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

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April 4, 2023

Dear Continuation Education High School Principals:

Model Continuation High School Recognition Program

We invite you to participate in the Model Continuation High School (MCHS) Recognition Program sponsored by the California Department of Education (CDE) in collaboration with the California Continuation Education Association Plus (CCEA Plus).

The MCHS Recognition Program identifies and celebrates outstanding continuation high schools throughout California. The program also recognizes these schools as a resource for local educational agencies and other continuation high schools that may be able to adapt successful approaches and practices of these model schools in their learning communities. California's MCHSs provide comprehensive services to students whose needs and strengths can be better met within these specialized settings using exemplary instructional strategies, flexible scheduling, and guidance and counseling services.

Please review the eligibility criteria for the MCHS Recognition Program for 2023–24. Principals who intend to submit an application **must** complete the Intent to Submit form online at <https://surveys3.cde.ca.gov/go/inttosubmchsapp202324.asp> in order to be considered for model school status. The online form will close on Thursday, August 31, 2023, at 4:00 p.m. Submission of the online form does not obligate the principal to submit an application.

The self-nomination application packet is available on the CDE MCHS Recognition Program web page at <https://www.cde.ca.gov/ta/sr/mc/> and on the CCEA Plus MCHS Model School Recognition Program web page at <https://cceanet.org/awards/model-school/>. The packet includes instructions for completing the application and required forms, reference materials, and instructions for submitting the application via the CDE exFiles File Transfer System. **Applications are due on Wednesday, September 6, 2023.** The CDE will perform an initial review of applications. This will allow applicants to ensure that the single PDF submitted in the exFiles File Transfer System is complete and has been uploaded properly. Applications are due for final approval and submission to the CDE by 4:00 p.m. on Thursday, September 14, 2023.

The CDE will be hosting a webinar on Wednesday, May 3, 2023, for prospective applicants. Any principal interested in applying may participate. The principal may also designate someone else to attend in their place. The webinar will provide information

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regarding the application and the application process. To sign up for the webinar and receive the required login information, check for scheduling and details on the CDE MCHS Recognition Program web page at <https://www.cde.ca.gov/ta/sr/mc/>.

Successful applicants will be identified through an application evaluation and site visit process. Representatives from the CDE and CCEA Plus will honor and present awards to 2022–23 MCHS Recognition Program awardees at the annual CCEA Plus State Conference.

If you have any questions regarding this program, please contact Dan Sackheim, Education Programs Consultant, Educational Options Office, by phone at 916-323-2183 or by email at CONTINUATIONEDUC@cde.ca.gov.

Sincerely,



Steve Zimmer
Deputy Superintendent
Student Support Services Branch



Nancy Kim Portillo
Deputy Superintendent
Student Achievement Branch

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