

## APPLICATION CHECKLIST

The application packet for the Model Continuation High School Recognition Program for 2018–19 shall consist of all required items listed below. Please place a check by each item after completion and compile the application packet in the order provided below.

**Note:** Required information omitted from the application will disqualify an applicant.

Application Cover Sheet

School Information Sheet

Waiver Request for average daily attendance (ADA) for Previous Year, Second Principal Apportionment (P2) of less than 75 percent (If applicable)

Certification Form

Glossary

Narrative Statements

Program Effectiveness Statements

Quality Indicators (Self-Evaluation)

Waiver Request for Quality Indicator C3: Student-teacher ratio exceeds 15:1, based on ADA enrollment average of 20:1 with 75 percent attendance (if applicable)

Exemplary Components Checklist

Master Schedule

Western Association of Schools and Colleges Award Letter

Portfolio Criteria and Individual Learning Plans (Optional)

Video Overview of Your School (Optional)

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